

## OSIWA Project Monitoring and Evaluation Plan

Name of Organisation: Network Movement for Democracy and Human Rights (NMDHR)				
Project Title: <b>Empowering communities in Kailahun district with relevant legal instruments to enhance citizens' monitoring, accountable and effective service delivery in the Primary Healthcare Delivery</b>				
Project General Objective: <b>Empowering communities through legal instruments to monitor the implementation of the government primary health sector in Luawa Chiefdom in Kailahun District.</b>				
Project Overall Success Indicators: improved healthcare service delivery in project community				
Implementation				
State the activity	Timeframe- when do you expect to undertake this activity	Outcomes – what do you expect to achieve or deliver	Outcome Indicators	Means of Verifications – How can you verify the achievements or deliverable
Specific Objective # 1: <b>To increase the ability and capacity of local communities through legal empowerment approach in the project communities to advocate for citizens' access to affordable quality healthcare services.</b>				
<b>Activity 1.</b>				
1. Development of training manual for Paralegals, NMDHR staff, Facility Management Committees (FMCs), Monitors etc to be done by <b>NAMATI</b>	3 <sup>rd</sup> week in the first month of project implementation	That the training manual will be detail and resourceful in order to achieve it deserved purpose	Detailed and resourceful training manual for project implementation	<ul style="list-style-type: none"> <li>Copy of training materials,</li> <li>ToR for consultant</li> <li>List and contact of participants</li> </ul>
2. Contracting <b>NAMATI</b> to consolidate and simplify key provisions of laws and policies in the health sector	2 <sup>nd</sup> week in the second month of project implementation	That the consultant will produce a concise manual with accurate laws and policies within the healthcare sector	Detailed and resourceful manual for the facilitation of trainings of project beneficiaries	<ul style="list-style-type: none"> <li>Copy of training manual</li> <li>ToR for with <b>NAMATI</b></li> </ul>
3. Development of case tracking form by <b>NAMATI</b> . These forms will be used by Paralegals and the community monitors	1 <sup>st</sup> week in the third month of project implementation	That the propose case form would be detail and resourceful and easily administered by paralegals and community monitors	Detailed and resourceful case form for paralegals and community monitors in the project communities	<ul style="list-style-type: none"> <li>Copy of case tracking form</li> <li>ToR <b>NAMATI</b></li> </ul>
<b>Activity 2</b>				
4. Training for eight ( <b>8</b> ) paralegals to serve as shades for the community in terms of mediation, legal education and effective monitoring of the primary health and also training for NMDHR staff on legal education initiative with <b>NAMATI</b> .	1 <sup>st</sup> week in the second month of project implementation	That the presence of the ( <b>8</b> ) paralegals would be positively felt in the project implementation in terms of mediation, monitoring and supervision of the implementation of the primary healthcare sector	Paralegals mediate, monitor and supervised the implementation of the primary healthcare sector,	<ul style="list-style-type: none"> <li>Copy of training guide</li> <li>ToR for paralegals</li> <li>Contract agreement with paralegals</li> <li>Publication and photos</li> <li>Deployment plan</li> <li>News paper publication</li> <li>Training modules and tools</li> <li>Reports</li> </ul>
5. Organizing community outreach sessions in strategic community location once every 3 months i.e. five ( <b>5</b> ) times during the project life spam	1 <sup>st</sup> to 3 <sup>rd</sup> week after every quarter	That project team will reach out beneficiaries of the project throughout the project communities, and sensitize the people about the project and the importance of its	Community people are well informed about the project intervention and have stake in the implementation of the project	<ul style="list-style-type: none"> <li>Concept notes of the community outreach</li> <li>Notes/recap of the sessions</li> <li>Press release and photos</li> <li>Local Artist hired</li> <li>News paper publication</li> <li>Video documentary</li> </ul>

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		intervention and the role community people		
<b>Specific Objective # 2: To enable citizens in the project communities to hold healthcare providers accountable for their actions and inactions in respect to service delivery in the primary healthcare delivery</b>				
<b>Activity 1</b>				
6. Training for thirty (30) community monitors on relevant laws and policies in community monitoring skills in order to effectively monitor the primary healthcare sector	3 <sup>rd</sup> week in the second month of project implementation	That the (30) community monitors will be voluntarily visiting the respective PHUs in the project communities to track the day to day distribution of free healthcare drugs in the project chiefdoms	Increase in the demand and service size of the primary healthcare sector, and community monitors fully monitor the distribution of drugs in the project communities	<ul style="list-style-type: none"> <li>• Copy of training guide</li> <li>• ToR for paralegals</li> <li>• Contract agreement with monitors</li> <li>• Publication and photos</li> <li>• Deployment plan</li> <li>• News paper publication</li> <li>• Training modules and tools</li> <li>• Reports</li> </ul>
7. Organize quarterly meetings to cascade public health messages with key stakeholders and healthcare providers	2 <sup>nd</sup> to 4 <sup>th</sup> week after every quarter	That key project implementation findings will be table and discuss by stakeholders, healthcare providers and NMDHR Team for possible solution	Quarterly meetings held and community stakeholders shared lessons and experience then draw plan of actions	<ul style="list-style-type: none"> <li>• TOR and report of meetings</li> <li>• Review/inspect minutes or reports of the stakeholders' meetings</li> <li>• List and contact of participants</li> <li>• Press release and photos</li> <li>• News paper publication</li> <li>• Post meeting actions plan</li> </ul>
8. Establish and train forty (40) Facility management committees members (FMC) on community mediation, monitoring and supervision in primary healthcare delivery sector	1 <sup>st</sup> week in the third month of project implementation	That (4) facility management committee (FMC) members serve as interface between the community people and healthcare providers, and giving timely update to DHMT on community needs and concern	Regular update of community needs/concern with the District Health Management Team(DHMT),	<ul style="list-style-type: none"> <li>• ToR quarterly reports of FMC Members</li> <li>• Copy of training guide</li> <li>• Copy of invitation letters</li> <li>• Deployment plan</li> <li>• Training modules and tools</li> <li>• Reports</li> <li>• News paper publication</li> <li>• List and contact of Participant</li> </ul>
<b>Activity 2</b>				
9. Weekly radio discussion programme	First to last week of project implementation	That the project intervention, objective and significant progress be aired out for the benefit of the community people on weekly basis	Community people are well informed within and out of the project communities through effective radio discussion programmes	<ul style="list-style-type: none"> <li>• Concept notes and Recap notes of the discussions</li> <li>• List and contact of participants in the discussions</li> <li>• Records of the discussions</li> <li>• Photos and videos of discussion</li> </ul>
<b>Specific Objective# 3: To increase the demand size of the primary healthcare delivery systems through legal empowerment within 15 months of the project implementation</b>				
<b>Activity 1</b>				
10. Organise seminar with 30 Health Workers including Nurses on their roles, rights of health service users, and how to work with community stakeholders.	2 <sup>nd</sup> week in the fourth month of project implementation	That the community health workers will proactively engaging community stakeholders in effective delivery of services in the primary health sector	Effective healthcare service delivery in the project communities	<ul style="list-style-type: none"> <li>• TOR and report of meetings</li> <li>• Review/inspect minutes or reports of the stakeholders' meetings</li> <li>• List and contact of participants</li> <li>• News paper publication</li> <li>• Press release and photos</li> <li>• Post meeting actions plan</li> </ul>
11. Development and airing of jingles in 3 indigenous languages (Kissi, Krio and Mende) in project communities	2 <sup>nd</sup> week in the first month of project	That the community people will be reached through the	Jingles are aired on timely bases as discribed in the	<ul style="list-style-type: none"> <li>• Copy of Jingle</li> </ul>

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	implementation	advance of jingle airing in the project communities through radio stations	Terms of reference and influence a positive change in the implementation of the project	<ul style="list-style-type: none"> <li>• ToR for jingle production</li> <li>• Time line for slot</li> </ul>
<b>Activity 2</b>				
12. Development of Community Service Compact for implementation between service providers and FMCs, and also engaging DHMT.	3rd week in the first month of project implementation	That the service compact is develop and work in an effective drive, and ensuring that the community people feel the significant of its establishment in the district.	<ul style="list-style-type: none"> <li>• Sensitization of stakeholders in healthcare service delivery system</li> <li>• Performance Monitoring and Reporting</li> <li>• Developing Complain handling Procedures</li> <li>• Identifying and diagnosing Service Delivery Failures</li> </ul>	<ul style="list-style-type: none"> <li>• TOR for development of service compact</li> <li>• Review/inspect minutes or reports of the stakeholders' meetings</li> <li>• List and contact of participants</li> <li>• Press release and photos</li> <li>• News paper publication</li> <li>• Post meeting actions plan</li> </ul>
13. Community dialogue meetings/periodic meetings to assess compact outcomes.	First to last month of project implementation	That community people and service providers meet regularly to review and address key challenges in delivery of healthcare services	Effective monthly meetings held to review and assess impact of service compact in project communities	<ul style="list-style-type: none"> <li>• TOR and report of each meeting</li> <li>• Review/inspect minutes or reports of the stakeholders' meetings</li> <li>• List and contact of participants</li> <li>• Press release and photos</li> <li>• News paper publication</li> <li>• Post meeting actions plan</li> </ul>

Grant Number:	Project Duration: 15 months
Amount of project:	Geographic/country coverage Sierra Leone
Program and Officer in Charge: Joe Hindovei Pemagbi	Organization Person in charge: Abdul Karim Habib